



**Bitham Brook**  
Primary School

Headteacher  
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June 2017

Dear Parents and Carers

**Second Induction Meeting – Starting School Evening**

We would like to invite you to a meeting on **Wednesday 5<sup>th</sup> July 2017 at 6.00 pm**, when we will discuss the procedures involved in your child starting school and the daily school routines.

*On this occasion we will only be able to provide very limited crèche facilities and only for children whose places have been booked in advance. We will not be able offer crèche facilities for any children under the age of 3.* Please make alternative arrangements wherever possible. If you will need crèche places, please indicate on the form below and let us know no later than **Friday 30<sup>th</sup> June**.

The meeting will be held in the school hall. Please could you return the slip below or email Mrs Pam Williams, Admin Officer, at [admin@bithambrook.wilts.sch.uk](mailto:admin@bithambrook.wilts.sch.uk) to let us know whether you will be able to attend.

We look forward to seeing you then.

Yours faithfully

Mrs Ruth Kennedy  
Foundation Stage Teacher

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Please return this slip to **Mrs Pam Williams**, c/o the school office, indicating how many will be attending the meeting to be held on **Wednesday 5<sup>th</sup> July 2017 at 6.00 pm**. Alternatively, please email [admin@bithambrook.wilts.sch.uk](mailto:admin@bithambrook.wilts.sch.uk).

Name of child: .....

Name of parent/carer: .....

Number of people attending: .....

Number of children requiring crèche facilities and their ages – *NB - Pre-booked places (booked by Friday 30<sup>th</sup> June) available only to children aged 3 and over*):

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